MINNESOTA STATE

Construction Contract for Invited Bid Projects
Minnesota State AIA Document A105-2017
Instructions to Contractor

The following documents are needed to sign and complete the AIA A105-2017 contract:

    i)   A105 Project Attachment
    ii)   Construction Certificate of Insurance (ICC.10), example
    iii)   Performance Bond (if required)

This project shall be done utilizing Minnesota State Enterprise Project Management System (e-Builder)

1)   **Project Attachment for the MINNESOTA STATE AIA A105-2017 contract:**

The Project Attachment accompanies the AIA Document A105 contract and includes all relevant project-specific information. This document requires electronic signature(s) and insertion of the date(s) of signature. For corporations, either the president, CEO <u>or</u> two other corporate officers must sign. For partnerships, two of the partners must sign. For a sole ownership, the sole owner must sign. If the project is being executed in e-Builder, instructions will be provide on how to access e-Builder and how to set up e-signature and sign the contract.

2)   **Construction Certificate of Liability Insurance:**

The contract establishes minimum insurance requirements. It is the sole responsibility of the CONTRACTOR to determine the need for and to procure additional insurance that may be needed in connection with this AGREEMENT.

When awarded the contract, the Contractor must provide certificate of insurance coverage similar to ICC.10 Construction Certificate of Insurance – Example, including **Insurance Endorsement** for "Additional Insured". The insurance requirements of the AIA A105-2017 Construction Contract are as listed in the contract. The Construction Certification Certificate shall be attached to the contract process in e-Builder.

3)   **Performance Bond:**

If the construction cost exceeds $50,000, the Owner may request a Performance Bond for the Project. The bond will be for the amount of the proposed construction cost. If required, the Performance Bond will be completed and attached to the contract process in e-Builder.